SAUA and Student Password Policy Reminder

Student Acceptable Use Agreement (SAUA)

Once the SAUA is submitted and entered into Q, the district activates the student account. A student must reset their password from a student desktop or laptop computer. Activation is an automated overnight process. You can verify SAUA submission in the student profile demographic area of Q

<mark>*****All teachers have access to reset student passwords*****</mark>

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Resetting Student Passwords

To reset student passwords, here is relevant information:

1. The default password has the following logic:
    mm/dd/yyyy+first initial (lower case.) example 10211980j } v [š µ • • o • Z •])v] Œ š Z š

2. Teachers can reset student passwords in Q Process Manager

3. Returning students can use their same password from last school year.

4. New passwords must be at least <mark>8 characters in length</mark> (the district did not specify password

   requirements, however students including all the following in their new password has been

   working: <mark>uppercase</mark>, <mark>lowercase</mark>, and <mark>number</mark>. (Passphrases are recommended).

If you have any questions, please contact the Help Desk at 909-7630.